



July 17, 2017

SeVera Wilson
EPA
Washington DC

RE: EPA 3rd Floor Room – Patch/Painting

Dear Ms. Wilson:

IMEC Group, LLC (IMEC) is pleased to present our pricing to perform general construction services for the EPA 3rd Floor Storage Room in the EPA Clinton South Building. IMEC recognizes the complexities and logistical challenges inherent in managing project of this magnitude and importance. Our team has a long and successful history of managing the construction process for Federal Facilities on behalf of the several Federal agencies.

We propose to furnish labor, tools, equipment, taxes, insurance, fees and related items to the scope of work outlined below in the estimated amount of:

Three Thousand Three Hundred Fifty Dollars and 00/100 \$3,350

All work will have 1-year labor and material warranty, any product warranties exceeding 1-year will be identified and provided to the owner.

Base Scope of Work:

General Requirements - The job site will be properly supervised at all times construction is in progress. The site will be secured at all other times with construction materials stored in a neat and safe manner.

- Prep all walls for painting
- Patch all stucco walls with similar materials
- Paint all walls 2 coats, color as per owner's instructions.

IMEC is a Certified 8(a) Contractor under the Small Business Administration 8(a) Business Development Program. As a small business, we can provide a high level of commitment, lower overhead rates, and experienced professionals. We look forward to serving the needs of EPA.

If you have any questions, please do not hesitate to contact me at 202.446.4515 or via email at gward@imecgroupllc.com.

Respectfully,
IMEC Group, LLC

(b)(6) signature

Gudell L. Ward, PE, CCM
Managing Principal

Purchase Information



United States Environmental Protection Agency
Washington, DC 20460

OFFICE OF THE ADMINISTRATOR
PURCHASE CARD REQUISITION

*REQUISITION DATE:	07/21/2017	*REQ DELIVERY DATE:	07/21/2017
*REQUESTED BY:	Reginald Allen/DC/USEPA/US@MSO 365	*OFFICE:	OA
*BANKCARD HOLDER:	Donna Jenkins/DC/USEPA/US@MS 0365	*PHONE:	564-6959

Vendor Information

SUGGESTED VENDOR:	IMEC Group, LLC		
CONTACT PERSON	G, Ward	Phone:	443-583-7890
ADDRESS	6470 Dobbin Road, Suite B, Columbia MD 21045		
WEB SITE			

List of Supplies

*ITEM DESCRIPTION (Include Justification if necessary)	*QTY	*UNIT PRICE	*Total
*Check "Yes" if this is a computer hardware or software purchase (including toner) <input type="checkbox"/> Yes			
Prep Walls/painting; Parge Stucco Walls/Paint Walls (SEE QUOTE FEILD)	1	\$3,350.00	\$3,350.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
SHIPPING & HANDLING (IF APPLICABLE)			\$0.00
*GRAND TOTAL			\$3350.00

Quote, other related documentation or information (attach file)



IMEC Group - EPA Patching and Painting.pdf

EPA Form 11950-1 (Rev. 8-97)

JUSTIFICATION (Required for IT and all Non Corporate Express Vendors)

Requested to have this area Painted for preperation of the Administrators Communications Room.
Informaiton provided S. Wilson in Facilities. Approved by R. Allen.

Funding/Order Information

Order Total \$3350.00

Notify Refreshments Approver

Add Funding Information

D.C.N	FY	Fund	Org	Program	Site/Project	Obj Class	Amount
A71075	1718	B	11A	ZZZME8		2504	\$3,350.00

Ordered Date:

3rd-party Verifier:

Comments:

Notify Funds Approver

Approve Request

FSD Reconciliation Information

Transaction # Receipt Date Type Cost Allocation Amount

Closed Commitment Flag

TOTAL AMOUNT

Approvals

Approvers

Routing Instructions & Information

Office/Manager Approve Request	Reginald Allen (Approved) 07/21/2017	Add Comment Comment
SIRMO	()	Comment
*Purchase Card Approver:	Michael Benton (Approved) 07/26/2017	Comment
Refreshment Approval		
*Funding Official: Approve Request	Mardiko Ellison (Approved) 07/26/2017	Add Comment Comment

Reviewers check (optional)

Reviewers - Click the "I reviewed it!" button below to add your name to the reviewed by list.

Reviewed By:

I Reviewed it!

BANKCARD PURCHASE REQUEST FORM

Originator:	Bailey, Ethel	Date:	6/22/2017	Purchase Type:	<input checked="" type="radio"/> NON-IT <input type="radio"/> Training <input type="radio"/> Other (specify)
Telephone #:	202-564-5149	Main Code:	2201A	Office:	KJ
Deliver To:	Bailey, Ethel	Telephone #:	202-564-2440	Room #:	3204 WIC-South

SUGGESTED SOURCE

Vendor Name:	DEZCO CONSTRUCTION SERVICES, LLC	Date Required:	6/30/2017
Vendor Address:	30365 Pine Street Charlotte Hall, MD 20622		
Vendor Contact:	DEZCO CONSTRUCTION	Telephone #:	301 290 1428

MANAGER APPROVAL

ENTER EMAIL ADDRESS OR (LAST, FIRST)	CLICK HERE TO SIGN	DATE:	6/22/2017
Miles, Erin	Miles, Erin		
APPROVED <input checked="" type="radio"/> DISAPPROVED <input type="radio"/>	This document was officially signed by Miles, Erin on 2017-06-22		

APPROVING OFFICIAL

ENTER EMAIL ADDRESS OR (LAST, FIRST)	CLICK HERE TO SIGN	DATE:	7/10/17
Swack, David	Swack, David (b)(6) signature		
Layne, Kerol	This document was officially signed by Swack, David on 2017-06-22		
APPROVED <input checked="" type="radio"/> DISAPPROVED <input type="radio"/>			

FUNDS CERTIFYING OFFICIAL

ENTER EMAIL ADDRESS OR (LAST, FIRST)	CLICK HERE TO SIGN	DATE:	6/22/2017
Alexander, Anita	Alexander, Anita		
APPROVED <input checked="" type="radio"/> DISAPPROVED <input type="radio"/>	This document was officially signed by Alexander, Anita on 2017-06-22		

JUSTIFICATION

Assistant Administrator office needs painting and patch work done Hasn't been painted in 10 years. (Room 3204 WIC-South)
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Item Number	Supplies or Service	Quantity Ordered	Price Per Unit	Total Estimated Unit Price
1	Labor and material to patch and paint 1760 square feet of walls. 15% Overhead Expenses \$264.00	2024	\$1.00	\$2,024.00
TOTAL →			\$2,024.00	

CLICK HERE TO ADD A LINE ITEM

FINANCIAL AND ACCOUNTING DATA

DCN	BUDGET/FYs	APPROPRIATION CODE	BUDGET ORG CODE	PROGRAM ELEMENT	OBJECT CLASS	SFO
17174002.02					2201-1	

DEZCO Construction Services, LLC

David E. Zeigler
30365 Pine Street
Charlotte Hall, MD 20622

Date 6/12/2017

Estimate # 891

Name / Address

Cheryl Murray
3204 A
EPA WJC
South

Description	Qty	Rate	Total
Labor and material to patch and paint 1760 square feet of walls	1,760	1.00	1,760.00
15% Overhead Expenses		15.00%	264.00

Total \$2,024.00

DEZCO Construction Services, LLC
dezcoconstruction@gmail.com

Ph 301-290-1428
Fax 301-560-8522

DEZCO Construction Services, LLC
David E. Zeigler
30365 Pine Street
Charlotte Hall, MD 20622

Date 7/17/2017
Invoice # 562

Bill To
Cheryl Murray
3204 A South
EPA WJC

PAID
07/20/2017

Est #

Ship Date 7/17/2017

Item	Description	Qty	Price	Amount
Labor	Labor and material to patch and paint 1760 square feet of walls	1.760	1.00	1,760.00
15 % Overhead	15% Overhead Expenses		15.00%	264.00

DEZCO Construction Services, LLC
dezcoconstruction@gmail.com

Phone: 301-290-1428
Fax: 301-560-8522

Total	\$2,024.00
Payments/Credits	-\$2,024.00
Balance Due	\$0.00